

Completed applications must be submitted *in person by a parent or guardian of the student* to the ILP office at the Natomas Charter School campus, Building C.

In addition to completing the 13 page application you have downloaded, please be sure you bring the “Additional Items Required” listed on the last page of the application. You are responsible for obtaining these documents and submitting them with your application. **Incomplete applications will not be accepted.**

If you have questions regarding the application process, please call Cheryl Igel, ILP Office Manager at ext. 117 or Laura Bariel, ILP Program Coordinator at ext. 116.

I. FOR STUDENTS ONLY:

A. State the reasons you wish to enroll in Natomas Charter School's Individualized Learning Program:

B. What specific aspects of the Individualized Learning Program interest you most? Why?

C. As a student, what kinds of things will you do to be successful in this program?

D. As a student, what are your strengths and weaknesses?

Student Signature _____ **Date** _____

ETHNICITY

(Check one group with which the student most closely identifies)

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Caucasian | <input type="checkbox"/> Asian Indian |
| <input type="checkbox"/> Hispanic | <input type="checkbox"/> Laotian |
| <input type="checkbox"/> African American | <input type="checkbox"/> Cambodian |
| <input type="checkbox"/> American Indian | <input type="checkbox"/> Other Asian |
| <input type="checkbox"/> Filipino | <input type="checkbox"/> Hawaiian |
| <input type="checkbox"/> Chinese | <input type="checkbox"/> Guamanian |
| <input type="checkbox"/> Japanese | <input type="checkbox"/> Samoan |
| <input type="checkbox"/> Korean | <input type="checkbox"/> Tahitian |
| <input type="checkbox"/> Vietnamese | <input type="checkbox"/> Other _____ |

HOME LANGUAGE (Check one)

- | | |
|------------------------------------|--------------------------------------|
| <input type="checkbox"/> English | <input type="checkbox"/> Lao |
| <input type="checkbox"/> Cantonese | <input type="checkbox"/> Filipino |
| <input type="checkbox"/> Armenian | <input type="checkbox"/> Russian |
| <input type="checkbox"/> Hmong | <input type="checkbox"/> Spanish |
| <input type="checkbox"/> Khmer | <input type="checkbox"/> Vietnamese |
| <input type="checkbox"/> Korean | <input type="checkbox"/> Other _____ |

PARENT EDUCATION LEVEL

(Check the response that describes the education level of the most educated parent)

- Not a high school graduate
- High school graduate
- Some college
- College graduate
- Graduate school/post graduate training

II. FOR PARENTS/GUARDIANS ONLY:

A. How did you learn of Natomas Charter School's Individualized Learning Program? (circle all that apply)

Counselor teacher friend website ad (which one? _____)
poster (where? _____) Other: _____

B. State the reasons you wish to enroll your child in Natomas Charter School's Individualized Learning Program:

C. What specific aspects of the Individualized Learning Program interest you most for your child? Why?

D. As a parent, describe what you will do to ensure that your child will be successful in this program?

E. Has your child been expelled from any other school or educational program in the past year? If yes, please explain.

PARENTAL SUPPORT AND COMMITMENT

The success of this unique program depends upon parental support. Parent commitments may include assistance with transportation to weekly meetings and workshops, as well as ensuring that your child completes all of his/her assignments, required paperwork, and documentation on time. In addition, students are required to participate in the mandated state STAR testing program.

ILP parents are required to complete 30 parent hours per year.

I have read and understand the requirements for parental support and commitment and am willing to commit to the above if my child is enrolled in this program.

YES NO initials _____

Natomas Charter School Individualized Learning Program (ILP)

FREQUENTLY ASKED QUESTIONS (FAQs)

How does this program work? The primary delivery of curriculum in ILP is through independent study. Upon enrollment, the student and his/her parents sign a “Master Agreement” which acts as the student’s academic contract, outlining his/her course of study. Students typically contract to meet with a credentialed teacher for at least one hour on a weekly basis and attend all required workshops. At these weekly meetings, the teacher will go over the student’s work from the previous week and assign him/her the next set of assignments for the following week.

Do I have to live in the district to attend? Students who reside outside the Natomas Unified School District are allowed to attend ILP. However, by law Natomas Charter School must give preference for admissions and enrollment to in-district students.

Do students receive a diploma in this program? Yes, this program requires that students complete a minimum of 220 credits to receive a high school diploma (in addition to passing the state mandated CA High School Exit Exam).

Can a student take on-site classes through ILP? ILP students may also take a *limited* number of on-site classes through the site-based NCS Performing & Fine Arts Academy (PFAA) on a space-available basis. ILP students who attend on-site classes must adhere to the class schedules and attend class regularly.

Can a student come to school everyday? ILP students are allowed to come to the campus on a regular basis if he/she is attending class or needs access to resources. A Learning Center has been established for ILP students to use for studying, test-taking, or computer-assisted research. However, students are limited to three hours a day in the Learning Center and are not allowed to loiter on campus, nor can students come on campus all day because he/she has nowhere else to go.

Is a student in ILP allowed to accelerate through his/her courses? Because the primary mode of curriculum delivery is through independent study, students who are working at, or above, grade-level may be allowed to take courses out of sequence or take additional credits in order to graduate early. Acceleration through courses will require administrative approval.

Can a student complete a course in less than 18 weeks (one semester)? ILP courses run the semester system and all students must complete the entire semester and required coursework to receive credits for the course. Partial credit is not given for portions of the work completed.

Is the program accredited? Both ILP and PFAA are fully accredited by the Western Association of Schools and Colleges (WASC).

Are students with special needs allowed to enroll? Natomas Charter School’s admissions policies do not discriminate against any pupil on the basis of ethnicity, national origin, gender, or disability. Since the primary mode of curriculum delivery is through independent study, parents of students with special needs are encouraged to attend a pre-enrollment meeting to ensure we fully understand the needs of the individual student.

Is priority given to students who are transferring from PACT/PFAA? Yes, preference for enrollment to ILP is given to students in other NCS programs. Students transferring from a NCS program must meet with their program coordinator to discuss the transfer prior to applying to ILP.

How do you meet the Foreign Language requirement? ILP requires 20 credits in foreign language or in fine arts for graduation. If a student chooses foreign language, the requirement can be met through community college courses or by taking courses through the Performing and Fine Arts Academy.

What is the difference between the ILP and PACT program? ILP provides a prescribed course of study whereby students complete subject-specific courses towards earning a high school diploma. The PACT program does not offer a diploma or specific courses for graduation. Instead, the PACT curriculum is selected by the parents.

What are your admission requirements? ILP does not have specific admission requirements. However, since this is an independent study program, students must have the motivation and skills to work independently on their own to complete coursework. All students and their parents are required to attend a two-hour orientation prior to enrollment to ensure that they understand the requirements of the program. Students and parents must submit a complete application in order to be considered for enrollment.

What are the graduation requirements? ILP requires a total of 220 credits for graduation:

- 40 English
- 20 Math
- 30 Social Science
- 20 Science
- 20 Art or Foreign Language
- 2.5 Health
- 47.5 Electives
- 20 Physical Education
- 10 Technology
- 10 Senior Project

What does the program cost? ILP is a public school program and is tuition-free.

Natomas Charter School's Individualized Learning Program (ILP) Recommendation Form

This recommendation must be filled out by a previous or current teacher/instructor or school administrator that knows the student well.

_____ is requesting a recommendation for Natomas Charter School's Individualized Learning Program.

How long have you known the applicant? _____

What is your relationship to the applicant? _____

Please indicate by placing a check mark in the appropriate column your confidential rating of the following qualities:

	Outstanding	Above Average	Average	Below Average
Independent Learner	_____	_____	_____	_____
Takes Responsibility for own learning	_____	_____	_____	_____
Motivation level	_____	_____	_____	_____
Academic skills	_____	_____	_____	_____
Academic effort	_____	_____	_____	_____
Standing with teachers	_____	_____	_____	_____

Comments: _____

Name _____

Title: _____

Address _____ City _____ State _____ Zip _____

Telephone # _____

Signature _____

**This document may be returned to the applicant in a sealed envelope, or mailed or
faxed directly to ILP at 4600 Blackrock Drive, Sacramento, CA 95835.
fax (916) 928-5346**

08-09 Natomas Unified School District Registration — SPECIAL PROGRAMS

Student is enrolling in (check one below):

Natomas Charter School - ILP

Student's name _____
Last First

My son/daughter has never been enrolled in any type of special program.

Parent/Guardian signature Month / Day / Year

If your child has been enrolled in any type of special program, please complete the following:

Birth date: _____ / _____ / _____ Grade: _____ Home phone: _____
Month / Day / Year

My child has been enrolled in: (check all that apply)

SPECIAL EDUCATION PROGRAM ❶

- Inclusion program
- Resource Specialist Program (RSP) and Individual and Small Group Instruction (ISGI)
- Special Day Class (SDC)
- Speech and Language

OTHER PROGRAMS

- Gifted and Talented Education (GATE) ❷
- English Learner (EL) program ❸
- 504 Plan ❹
- Other: _____

We need your permission to request your child's confidential records from his/her previous school district. These records are needed in order to determine appropriate services for your child in our district.

Please **complete the following information and sign** below.

I request and authorize you to forward the confidential records of my child.

Last school attended District

City State Zip Phone number

Parent/Guardian signature Parent/Guardian name (please print) Month / Day / Year

This Section for Office Use Only

❶ SPECIAL EDUCATION
faxed to 567-5441 _____
Month / Day / Year

❷ SPECIAL PROJECTS
faxed to 567-5439 _____
Month / Day / Year

❸ STUDENT SERVICES
faxed to 567-5440 _____
Month / Day / Year

**NATOMAS UNIFIED SCHOOL DISTRICT
ENGLISH**

SCHOOL

GRADE

TEACHER

DATE

HOME LANGUAGE SURVEY

The California Education Code requires schools to determine the language(s) spoken at home by each student. This information is essential in order to provide meaningful instruction for all students.

Your cooperation in helping us meet this important requirement is requested. PLEASE answer the following questions:

NAME OF STUDENT: _____
(Please Print) Last First Middle

1. Which language did your son/daughter learn when he or she first began to talk? _____
 2. What language does your son/daughter most often speak at home? _____
 3. What language do you most often use when speaking with your son or daughter? _____
 4. Name the language most often spoken by the adults at home. _____
 5. How long has this student resided in the United States? _____ Date _____ County of Birth _____
 6. Student is a _____ or _____.
Male Female
- _____
Signature of Parent or Guardian

HOME LANGUAGE SURVEY

Explanation Note

NOTE:

The attached survey is a legal requirement, but also gives us information that will help us better meet your child's needs. This does not mean your child will be taught in his or her native language. This will help us find additional ways to help your child learn and provide extra programs or services as needed.

Students from homes in which more than one language is spoken will be tested to determine their level of English fluency.

- An oral test is given individually.
- An English reading and writing test is given to children in grades 2 and above.

If your child is not totally fluent in English, he or she will be given additional English Language Development lessons and support for learning in other subjects. If your child is fluent in English, no additional support is necessary.

Depending on the level of fluency of the student, a program change may be recommended.

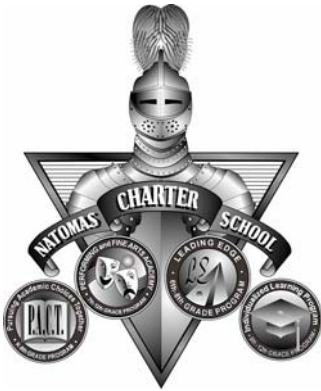
At the elementary level, this could be

- A self contained class of English Language Learner students that concentrates on learning English as well as learning other subjects.
- A mainstream class with English speakers including English Language Development instruction and academic support.

At the secondary level

- English Language Development classes and supported instruction in academic classes.

The results of testing and any program recommendations will be reported to you. Your child will not be placed in an all day class for English Language Learners without your permission. Instruction in all of our classes is in English, with support in home the languages when it is possible and helpful.



Natomas Charter School

Individualized Learning Program

Phone: (916) 928-5343
Fax: (916) 928-5346
www.natomascharter.org/ilp

Administration

Charlie Leo
Co-Founder and
Executive Director

Ting Sun, Ph.D.
Co-Founder

Chris Perry
Student Affairs Director

Jodi Retzloff
Finance and Budget Director

Kit Rich
Leading Edge Coordinator

Lynda Malka
PACT Coordinator

Laura Bariel
ILP Coordinator

Tammy Lee
PFAA Coordinator

NCS Board of Directors

Edward Aguilar
Jennifer Baker
Tina Chiginsky
Holly Dallas
Joan Finch-Allen
Rick Stewart

Dear Parent or Guardian,

Before admission to Natomas Charter School, we must receive a copy of your child's Immunization Record. The law requires that every child attending a California school have immunizations based on the following minimum requirements:

Polio (TOPV)	4 Doses	At any age, but 3 doses meet requirements for age 7-17 if at least one was given on or after 2 nd birthday.
DPT (Diphtheria, Pertussis, Tetanus)	4 Doses	4 doses meet requirements for ages 7-17 yrs. if at least one was on or after 2 nd birthday. (Pertussis is not required for age 7 or older.)
MMR (Measles, Mumps, Rubella)	2 Doses	1 dose each or in combined form. MMR #1 must be given on or after 1 st birthday. MMR #2, a second dose of Measles, is required for entry into 7 th grade.
Hepatitis B	3 Doses	Required for entry into 7 th grade.

Your child may receive the required immunizations from your private physician or the local health department. Information regarding local health clinics may be obtained by calling Heidi Roome at 567-5712 (office) or 417-7437 (cell) or through the school office at 928-5353.

Thank you for your prompt attention to this important matter.

Sincerely,

Beverly Spiegel, R.N.
Natomas Unified School District Nurse

NATOMAS UNIFIED SCHOOL DISTRICT

STUDENT DISCIPLINARY FORM

STUDENT NAME: _____ GRADE: _____

Please circle the appropriate answer:

- | | | |
|---|-----|----|
| 1. Has your student ever been suspended from school? | Yes | No |
| 2. Has your student ever been expelled from school? | Yes | No |
| 3. Is there any disciplinary action pending concerning your student from his/her previous school of enrollment? | Yes | No |

If you answered yes to any of the above questions, please provide details below. (Include school name, student's grade level at the time of the incident, approximate date of the incident, describe the incident for which the discipline was taken, and the type of discipline handed down by the school.)

I certify that the above information is true and complete:

Parent/Guardian signature

____/____/____
Date

BEFORE RETURNING PACKET, use the following check list to be sure you have completed and enclosed **all** requested items. All of the following documents must be completed and attached in order for the application to be considered a qualified and completed application for enrollment.

PLEASE NOTE: Incomplete applications will be returned and will only be accepted when fully complete.

FORMS PROVIDED:

- ___ All questions on application complete
- ___ Application signed by both parent and student
- ___ Student Essay
- ___ Recommendation Form
(must be in sealed envelope)
- ___ Home Language Survey
- ___ Instructional Programs Form
- ___ Student Disciplinary Form

ADDITIONAL ITEMS REQUIRED:

- ___ Copy of birth certificate
- ___ Copy of yellow immunization card
- ___ Copy of transcript (current 9th – 12th graders)
- ___ ^{OR} Copy of last report card (entering 9th graders)
(for placement purposes only)
- ___ Verification of address
(copy of current SMUD, PG&E or SBC billings ONLY)
- ___ Please include a copy of your student's IEP or 504 plan if applicable.

**Natomas Charter School
Special Education Instruction and Services for Students**

The Natomas Charter School (NCS) operates as a public school of the Natomas Unified School District (NUSD) for all special education purposes. Eligible students enrolled in NCS shall receive special education services in accordance with their individualized education plans (IEP) and in the same manner as any other student enrolled in NUSD. NUSD, as the local education agency (LEA) for special education purposes, offers a full continuum of special education instruction and related services to ensure that all students receive a free appropriate public education (FAPE). NUSD is responsible for implementing IEPs for NCS students and will do so on site at NCS to the extent that is appropriate and available. As with other school sites in NUSD, not all special education programs, placements, and services on the continuum of options is offered at the NCS site. Therefore, a NCS student who is eligible for special education may need to be placed and/or served by NUSD at another NUSD school site or as otherwise arranged by NUSD in accordance with the student's IEP and the policies of NUSD and the Sacramento County Special Education Local Plan Area (SELPA).

If you should have any questions regarding this topic, please contact the NCS Program Coordinator or the NUSD's Director of Special Education.

The Natomas Charter School shall be nonsectarian in all programs, admissions policies, employment practices, and all other operations, shall not charge tuition, and shall not discriminate against any pupil on the basis of ethnicity, national origin, gender or disability.

I have read and understand this application and verify that all information provided is true and correct.

Parent signature _____ **Date** _____

NATOMAS CHARTER SCHOOL ADMINISTRATION

Charlie Leo, *Executive Director*

INDIVIDUALIZED LEARNING PROGRAM (ILP) STAFF

Laura Bariel, *Program Coordinator*

Teachers: Katie Angelone, Julia Ash, Elaine DeWolfe, Aaron Del Monte, Elaine Hoffman, Ann Williams

Michelle Middleton, *Learning Center Supervisor*

Cheryl Igel, *Office Manager*