

## Natomas Charter School Individualized Learning Program PARENT PARTICIPATION RECORD

\* \* \* ALL information must be **complete & legible** \* \* \*  
Please make a COPY for your records **PRIOR** to submitting.

Date Submitted: \_\_\_\_/\_\_\_\_/20\_\_\_\_

Parent / Guardian name: \_\_\_\_\_ Please **print clearly**

Student Legal Name(s): \_\_\_\_\_ Grade(s): \_\_\_\_\_

Phone # \_\_\_\_\_ (daytime) \_\_\_\_\_ (evening)

--- PLEASE CHECK BOX INDICATING ACTIVITY HOURS ARE BEING SUBMITTED ---

**School:** Dance      Field Trip      Classroom Support      Donation to Teacher      Chaperone

**ILP Fundraiser:** \_\_\_\_\_

**Ongoing Event:** Landscape Beautification      Hospitality Committee/Donations  
On-Campus Support      Classroom Support

**Monetary / Gift Card Donations:** You MUST **specify** which organization you wish to donate your funds to.

ILP Parents Group      Teacher Specified Below      The Voice      Helping Hands Club

Please list specific event / activity Do NOT list meetings attended with sign in sheet(s)		Hours will <b>ONLY</b> be approved with Staff / Chair Signature	
Activity / Donation Description	Date	Hour(s) Earned	Staff/Chair Signature
<b>Total hours submitted</b>			

✂--Keep for your records for monetary and gift card donations Please retain for your records --✂  
Thank you for your generous donation to Natomas Charter School ILP. This is your donation receipt; please keep for your tax records. I have made a \$\_\_\_\_\_ monetary / gift card donation to Natomas Charter School ILP on \_\_\_\_/\_\_\_\_/20\_\_\_\_ received by: \_\_\_\_\_.

*Donations made to a Public Charity may be considered a donation on your state and federal tax return. Please consult with your tax professional for further information.*

**Please continue to report your participation, even after you achieve 6 volunteer hours!**

All hours for meetings, activities, functions, events, dances, landscape beautification, etc. are to be recorded on your Parent Participation Record. Contact ILP if you have questions regarding your hours.

### **SAMPLE LIST OF APPROVED ACTIVITIES**

**Homemade food items** (properly labeled) determined by & at discretion of coordinator in charge. *Generally 2 hours/batch (batch = 48 cookies, 24 brownies, etc.)*

**Monetary/Supplies/Gift Card** - Receipt **MUST** be attached One volunteer hour is earned for each \$15 spent up to your first 10 volunteer hours; one volunteer hour for each \$30 spent up to 20 volunteer hours made using monetary donation(s); the final 10 volunteer hours must be in a form other than monetary donation.

**Driving** for field trips/after school activities ..... Driving time

**Chaperoning** field trips/after school activities ..... Time worked

**At home/on campus** work for teachers/staff ..... Time worked

**On-site** campus support ..... Time worked

**Fundraising** when providing direct support of fundraiser .. Time worked *Volunteer hours are NOT earned during the sale or distribution of fundraising items.*

**Telephoning** ..... Time worked

#### **CREDIT NOT GIVEN FOR:**

Homemade food items **not** properly **labeled** with donor name

Donating homemade food items that were **not requested**

**Inedible/unappetizing** homemade food items donated for sale/ consumption (i.e., burned cookies)

Attending events, but **not providing assistance as committed** (socializing rather than working)

Attendance at **school programs** (open house, back-to-school night)

Class observance/student shadowing

Car pooling to/from school; travel to/from events

### **You still have questions? Call ILP at 928-5343**

**PLEASE NOTE: ALL HOURS MUST BE COMPLETED BY MAY 21, 2011**

**Please continue to report your participation, even after you achieve 6 volunteer hours!**